

VPFO Staff Minutes  
(small group)

January 8, 2019  
9:00 a.m.-10:30 a.m.

Attendees: Craig Ness, David Martin, Cathy Benson, Jamie Larson, Diane Drawhorn and Katherine Miller

Craig:

Customer Service training: Bert will now conduct specific department-level training. He is also conducting training across campus.

We should have our policies updated and posted mid-summer. Graduate students can assist. Get a sense of scope of what needs to be done.

Diane: