VPFO Staff Minutes
(small group)
April 2, 2019
9:00 a.m. – 10:00 a.m.
Attendees: Craig Ness, Alicen Flosi, David Martin, Cathy Benson, Katherine Miller, Jamie Larson, and Diane
Drawhorn
Craig:  Rachel will be leaving the Vice Presi0

D iane: • Scheduling interviews for Executive Assistant position. • Working with Jamie on an audit item for promotional items. • SGA is requesting to have a Jefferson County polling place on campus for the 2020 national election. •