

## Staff Senate

Held on: September 11, 2002, 10:00 am.  
Held at: 8th Floor Mary & John Gray Library

Senators present:

Kay Adamson, Renee Baxley, Valerie Black, Vonda Browning, Gail Cokely, Sal Costa, Jana Daigle, Gail Davis, Sherri Fitzgerald, Eddie Henley, Charlotte LeBlanc, Dawna Mitchell, Gene Moye, Brenda Oliver, Diann Palmer, Kathy Pierce, Cindy Rhoden, Wendy Smith David Stafford, Karen Wells, Tina Wright.

### I. Call to Order

The meeting was called to order at 10:06 a.m. by President Eddie Henley.

### II. Roll Call

The roll was called by Jana Daigle. A quorum was seated.

### III. Minutes

August 13, 2002 minutes were approved by the Senate without changes.

### IV. Committee Reports

Eddie Henley reviewed the Committee Assignments and the new goals established for the committees. Each committee is to meet at least once a month throughout the year. The board contact must be notified of the meeting in order to be present for the meeting.

#### Bylaws Committee :

Sherri Fitzgerald has set a meeting for the Bylaws Committee on September 18, 2002 at 10:00 a.m. in room 717 of the Mary & John Gray Library.

Sherri Fitzgerald requested that she be removed from the Staff Awards Committee so that she can put all of her efforts towards the Bylaws Committee this year. The request was approved by Eddie Henley, Staff Senate President.

#### Executive Board Report:

Jana Daigle reported that the Executive Board meet with Dr. Simmons on September 4, 2002. Dr. Simmons is appreciative of the hard work that the Staff Senate has done this past year and is looking forward to working with the Senate again. Dr. Simmons was given a copy of the 2001-2002 Annual Report, the 2002-2003 Committee Assignments, and the 2002-2003 Committee Goals.

#### Community Service Committee:

Tina Wright informed the Senate members of the Student Government meeting she attended. The Student Government also has a Community Service Committee in which Tina will be involved in.

## V. Unfinished Business

Lamar University did process the 3% pay increase for the 2002-2003 year. The State of Texas did not make any contributions to this increase, it came strictly from the Lamar University funding.

## VI. New Business

Senator Dawna Mitchell has been requested by a Lamar University employee to ask Staff Senate what information can an employee get from the hiring process grid. The person wanted to find out where they lacked on the grid. Human Resources would give no information to the person.

Eddie Henley suggested the person file a grievance. Eddie Henley then suggested that the person set up an appointment with Jo Ann Russell the Director of Human Resources. The person's name is [REDACTED] and the appointment is for [REDACTED] on [REDACTED].

Steve Ford let the Staff Senate know he was glad to become a part of the Senate and looks forward to working with all of the Senators.

#### VIII. Adjournment

The meeting was adjourned at 10:30 a.m.

Jana Daigle